

# Lumen Christi Catholic School Lunch Charge Policy

School Lunch accounts can be funded in the following methods:

- Cash or check turned into office. If turned into the office after 9:30 a.m. it may not be credited until the next school day.
- Cash or check turned in to lunch cashier. Those credits are typically posted immediately to the student lunch account.
- Students may pay cash for any meal or a la cart items at any time.

It is strongly encouraged that parents/guardians make meal payments in advance.

If you are unable to pay for meals due to your economic situation, please contact the Director of Food and Nutrition Services, Linda Leigh. Assistance may be available and eligible recipients will receive the regular school lunch at a free or reduced cost. To complete a Free and Reduced Lunch application, please go to LunchApp.com ( A link is on the Lumen Christi Web, under Student Life, under the Lunch Menu.) page and follow the instructions to submit an application electronically.

We discourage meal charges, but we understand that an occasional emergency makes it necessary. The following policies will apply regarding charges.

## **Middle School and High School (7-12)**

- A student is allowed to charge up to two meals (\$6 for middle school/\$7 for high school). After the second lunch is charged, money must be sent to pay the charges.
- Parents of students that have a negative balance exceeding the cost of two meals will begin receiving email notifications of the delinquent lunch account status. Payment is expected immediately.
- ***Please note: A negative lunch account balance will not be added to your tuition balance! Additionally unpaid lunch balances will be subject to the collection procedures as outlined in the school's Bad Debt Policy.***
- There will be a "No Cash Back" policy for students with a negative balance of any amount. All monies paid will go directly to the student's lunch account. Please explain that to your student so that they do not expect change back when paying with cash if their lunch account balance is negative.